



BROADWAY DALLAS

HSMTA

2023/2024 PARTICIPATION GUIDE

Updated 7/21/2023

Broadway Dallas
Education and Community Partnerships
[BROADWAYDALLAS.ORG](https://broadwaydallas.org)

**All information included in this handbook is subject to change with or without notice to participants. **

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INTRODUCTION

ABOUT US

Broadway Dallas, formerly Dallas Summer Musicals, is the preeminent nonprofit presenter of Broadway theatre in North Texas. Broadway Dallas produces, presents, and promotes excellence in live musical theatre with year-round performances for diverse audiences of all ages, impacting the lives of children and families through community outreach and education and enriching the cultural landscape of Dallas/Fort Worth, North Texas and the Southwest Region.

HIGH SCHOOL MUSICAL THEATRE AWARDS HISTORY

Graciously founded by Leah & Jerry Fullenwider, Broadway Dallas launched the High School Musical Theatre Awards in 2011 with an inaugural group of 33 High Schools. Over the past 13 years Broadway Dallas HSMTA has evolved into a statewide network (and beyond)!

ABOUT THE PROGRAM

The Broadway Dallas High School Musical Theatre Awards aim to inspire and honor excellence in high school musical theatre, and to recognize the importance of musical theatre and arts education within the North Texas community. This regional program culminates at the Music Hall with an awards ceremony, modeled after the Tony Awards®, to recognize outstanding musical theatre productions, students, and educators and award more than \$60,000 in scholarship funds to help students achieve their educational goals and professional dreams. In addition, the winners of the Outstanding Lead Performer award have the opportunity to participate in the National High School Musical Theatre Awards® (Jimmy Awards) in New York City.

The Broadway Dallas HSMTA Program has the following goals:

- To visibly and powerfully impact area high school students and educators, their school communities, and their families by encouraging and recognizing student excellence in musical theatre productions.
- Support high school musical theatre programs by providing educational opportunities and constructive feedback
- Advocate for the importance of musical theatre arts education in high schools
- Build a high school musical theatre community throughout North Texas
- Develop musical theatre audiences of tomorrow

HOW IT WORKS

Schools are invited to register for the program each fall. Once a school is registered, students and teachers receive exclusive access to a catalogue of learning opportunities, including:

- **Adjudication** – a team of performing arts professionals attend your musical to provide written feedback in all areas of design, performance, direction, tech, musical direction, choreography, and more.
- **Awards** – your musical will be considered for various awards as a part of the adjudication process.
- **Ceremony** – join us for the annual Tony Awards®-style celebration featuring student performances, awards, scholarships and much more.
- **The Jimmy Awards** – winners of the Outstanding Lead Performer award will go on to compete at the Broadway League's Jimmy Awards in NYC (all expenses paid).
- **Scholarships** – each year Broadway Dallas distributes more than \$60,000 in scholarship funds to HSMTA participants to help them achieve their educational goals and professional dreams.

- **Showcases** – students are invited to participate in these educational opportunities that'll help them gain audition experience by performing for local directors, producers, playwrights, and casting directors.
- **Show Tickets** – be notified when free or discounted tickets to Broadway touring shows are available.

PROGRAM PARTNERS



The Broadway Dallas High School Musical Theatre Awards is an official regional award program of The National High School Musical Theatre Awards (Jimmy Awards).



BDO is the official accounting partner of the Broadway Dallas High School Musical Theatre Awards.

BROADWAY DALLAS RECOGNITION, VALUES, AND COMMITMENTS STATEMENT

Broadway Dallas recognizes that existing systems, including portions of its own, grant privilege and access unequally due to systemic racism and prejudice ingrained in our society. These systems continue to have disproportionate negative consequences on historically underrepresented communities, including BIPOC, LGBTQ+, and many others.

Broadway Dallas values equity, diversity, inclusion, and access and commits to ensuring those values are fully reflected and upheld in Broadway Dallas' public-facing programming as well as internal processes and policies.

As a leader in its field and a vital part of the community, Broadway Dallas will:

1. affirm the dignity of historically underrepresented communities and
2. continuously work in partnership with these communities to ensure their equitable inclusion in the nonprofit organization's work.

This commitment extends to Broadway Dallas' partners who shall be like-minded nonprofit, civic and other entities and individuals that share these values and support Broadway Dallas' mission. Broadway Dallas will not waiver in our support for what is right and fair for our employees, artists, community, and our nation.

What this means for HSMTA

- We ask each school to provide a detailed budget in order to help inform our adjudicators on each individual school's available resources.
- We use a tiered system that allows for lower income schools and underfunded programs to participate at low to no cost.
- Adjudicators are required to take an anti-bias training course.
- We host annual Showcases, offer free Headshots, and resume assistance to help students prepare to enter the workforce as theatre makers and creators.

REGISTRATION

ELIGIBILITY

The Broadway Dallas High School Musical Theatre Awards are open to any public, private, or charter high school (serving students 9-12), with preference given to those located in the greater North Texas region, with musicals that occur within the program's adjudication period: September 1st, 2023 through March 31st, 2024. Schools are additionally able to participate in the program through the Audition Track (outlined below). Schools must select either the Audition track or Production Track when signing up.

Participating schools must be aware that due to logistical limitations, schools that are more than 50 miles from The Music Hall at Fair Park must have a weekend matinee performance in order to qualify for adjudication.

Schools may submit up to two (2) musical productions for inclusion in the Broadway Dallas HSMTA program.

Attendance at the awards ceremony is not mandatory and will not affect a school's eligibility for awards or scholarships.

Production Eligibility

Eligible musicals shall be defined as a musical that:

- is officially available for a performance license by a high school from the licensing entity that manages such licenses on behalf of the rights holder for such musical.
- is officially licensed by the licensing entity that manages such licenses on behalf of the rights holder for such musical.
- Qualifies as an approved musical through the National High School Musical Theatre Awards (NHSMTA).

For the purposes of NHSMTA, an Approved Musical is one that:

- Held performances in a major New York City/Broadway theatre, professional regional, or touring theatre outside of New York City prior to being made available for licensing to the regional, amateur, or school theatre /circuit.
- Was originally conceived and produced for a core audience over eight years of age.
- Is officially available for a performance license by a high school from the licensing entity that manages such licenses on behalf of the rights holder for such musical.
- Is officially licensed from the licensing entity that manages such licenses on behalf of the rights holder for such musical.
- Is the standard or school edition/version; The following editions/versions are not eligible: 101 Collection (Middle School Editions), Broadway Junior, G2K (Getting to Know Series), Young Performers Edition, and Young@Part. Concert versions are not permitted

REGISTRATION & FEES

Production Track (Schools Able to Produce Productions)

To participate, schools must submit the online Intent to Participate form. Registrations will be accepted on a first-come, first-serve basis starting in August 2023. Registration will open August 2023 and remain open until November 30, 2023, or until we hit max capacity of 75 productions. Spots fill up quickly and schools are encouraged to register early! Broadway Dallas reserves the right to deny entry into the program at its own discretion.

Participation fees are determined on a tiered basis based on the following:

- Tier 1*: \$0 Participation Fee (must meet each of the three criteria listed below)
 - Schools that are classified as a Title I school.
 - Schools that have production budgets under \$5,000.
 - School must not be a private or charter school.
- Tier 2: \$150 Participation Fee (must meet each of the three criteria listed below)
 - Schools that are classified as a Title I school.
 - Schools that have production budgets between \$5,000 and \$10,000.
 - School must not be a private or charter school.
- Tier 3: \$300 Participation Fee
 - Schools that do not fall within Tier 1 or Tier 2.
 - All private and charter schools.

*Through a special agreement with Dallas ISD, all Dallas ISD participating schools shall fall within Tier 1.

The participation fee is a one-time payment that covers your school's participation in all Broadway Dallas HSMTA events for the entire school year. Schools will be billed a participation fee per production they submit for up to two (2) productions.

If a school's production budget changes between when they submit their Intent to Participate form and when they submit their pre-adjudication forms, and if this change causes the school to change tiers in which their participation fee would increase, the school will be responsible for the payment of the difference to Broadway Dallas.

All payments must be received prior to April 1, 2024, or the school may face disqualification and forfeiture of any potential nominations.

Audition Track (Schools Not Able to Produce Productions)

The Audition Track is for schools who will not be entering a production in the 2024 Production Track program and are still interested in their students having access to participation in the Jimmy Awards and scholarship opportunities.

- School directors must choose a show from the Jimmy Awards Qualifying Shows list that they "might have done" this year.
- Based on that show selection, school directors may select up to eight (8) students to represent their school as part of the Audition Track.
- The students selected must be "cast" in eligible roles by their school directors as outlined in the Jimmy Awards Qualifying Roles document.
- Students will be required to prepare and perform the following:
 - One (1) musical solo from the chosen musical that is performed as the character in which they have been "cast."
 - One (1) contrasting musical solo OR One (1) monologue (30 seconds - 1 minute) from the chosen musical that is performed as the character in which they have been "cast."

- Students will be adjudicated by a panel of local theatrical professionals.
- Adjudication will take place in-person on Saturday, March 9th, 2024. The adjudication will take place at the Music Hall at Fair Park.
 - Accompanist will be provided. Tracks may not be used.
- Recognizing the additional time and effort that goes into students preparing to perform as a part of a full production, the following adjudication guidelines will be applied for those students participating in the Audition Track:
 - Schools participating in this program track will not be eligible for any other award categories other than Outstanding Lead Performer.
 - Broadway Dallas may increase the number of nominations for the Outstanding Lead Performer category.
 - Broadway Dallas will cap the number of Audition Track students eligible to be nominated in this category to no more than 33% of the total nominations.

Broadway Dallas HSMTA Refund Policy

All participation fees are non-refundable and are due to Broadway Dallas by April 1, 2024.

PRIMARY & SECONDARY CONTACT

Each school must identify a primary contact person on the Intent to Participate form. The primary contact must be a teacher or administrator at the school and should have regular access to phone and email as all major correspondence regarding the program will be directed to this person. In addition, schools must also indicate a secondary contact on their pre-adjudication forms who will help the primary contact throughout the year in communicating program information. The secondary contact can be a teacher, administrator, booster club member, or parent. They should be someone that can assist if we are unable to get ahold of the primary contact on the day of a performance. It is the responsibility of the school to notify Broadway Dallas if there is a change in primary contact.

TIME COMMITMENT

Broadway Dallas acknowledges the many hours of hard work that educators put in each day. One of the goals of the program is to not create additional work for educators, but to provide visibility for the work that is already being produced. During the school year, there is little additional time commitment from educators other than communicating information from Broadway Dallas staff to students and vice versa. Please note that there will be an extra time commitment required of students and educators participating in the Awards Ceremony process, showcases, masterclasses, and ticketing opportunities.

WHAT IS EXPECTED FROM SCHOOLS

In order to best prepare educators, below is a timeline and list of what will be expected and what you can expect from Broadway Dallas' Education Staff throughout the year. This is a general scope and may change as the year progresses. We will always email all educators when any of these dates or deadlines change.

August 2023- November 2023	Registration Opens- Schools submit Intent to Participate Forms
September 2023	Schools with Fall productions receive adjudicator attendance dates
1 week before Production	Pre-Adjudication form due & optional portfolio submission
1 week after Production	Post-Adjudication form & portfolio submission, if not previously submitted

2-3 weeks after Production	Final Critique Packet sent to schools
December 2023	Schools with Spring productions receive adjudicator attendance dates
January 2024	Scholarship applications open
April 1, 2024	Final payment & Scholarship applications due
April-May 2024	Awards Ceremony Forms & Prep!

ASSESSMENT

Educators and students will be asked to complete an electronic surveys following certain program activities. Broadway Dallas may also request letters of support and testimonials. Surveys will evaluate participants' experiences and aid in the development of future program activities.

PUBLICITY & SOCIAL MEDIA

One of the goals of the Broadway Dallas High School Musical Theatre Awards is to enhance visibility of participating schools' performing arts programs. Broadway Dallas may post production photos and show information from participating schools on the Broadway website and social media sites. Broadway Dallas may also share show information with local media personnel. We want to help promote the great work you're doing with your students!

During the 2023/2024 program year, Broadway Dallas will be utilizing the Broadway Dallas HSMTA Facebook and Instagram accounts to be used as an extra communication tool for teachers, students, parents, and community members. We encourage you to follow us:

- Facebook: [facebook.com/BWAYHSMTA](https://www.facebook.com/BWAYHSMTA)
- Instagram: [@broadwaydallashsmta](https://www.instagram.com/broadwaydallashsmta)

You can email stories, photos, and videos to awards@broadwaydallas.org for us to share out.

All participating schools with adjudicated musicals are required to include the official Broadway Dallas HSMTA PARTICIPATION AD in their printed program books. Please find the participation ad on the Broadway Dallas HSMTA website: <https://broadwaydallas.org/education-community/hsmta/>

Broadway Dallas also encourages schools to announce their participation in the Broadway Dallas High School Musical Awards in school newspapers, websites, social media sites, newsletters, and other materials produced or distributed by the school.

Visit our website [BROADWAYDALLAS.ORG](https://www.broadwaydallas.org) for Broadway Dallas High School Musical Theatre Awards related photos, videos, and other news updates and be sure to join the Broadway Dallas online community by following us on social media!

FACEBOOK: [facebook.com/BroadwayDallas](https://www.facebook.com/BroadwayDallas)

INSTAGRAM: [@broadwaydallas](https://www.instagram.com/broadwaydallas)

ADJUDICATION

Adjudicators

Broadway Dallas has selected and trained a team of performing arts professionals from across the region with backgrounds in education, music, theatre, dance, design, production and related fields to serve as adjudicators to evaluate school productions. Adjudication is one of many learning opportunities offered through the Broadway Dallas HSMTA program. The unique and specialized feedback adjudicators provide is focused on uplifting a students' strengths and suggesting future areas of improvement. Theatre and art are subjective, so we always remind students and teachers to use what is useful to their storytelling.

Adjudicators are required to attend a mandatory meeting that provides an extensive orientation of the program and the evaluation process. Broadway Dallas also provides a rubric that Adjudicators use as a basis for their feedback. During the adjudication period, scoring will consider each participating school's unique resources and challenges. The Directors Note, budget information, facilities notes, and additional information provided will all be taken into account by Adjudicators.

AWARDS CRITERIA EMPHASIZE STUDENT ACHIEVEMENT, NOT SIZE, BUDGET, OR ELABORATENESS OF PRODUCTION. THE FOCUS IS ON STORYTELLING, CREATIVITY, CLARITY, AND COMMUNITY.

ADJUDICATION PROCESS

- Adjudicators will not be assigned to a school for which there is a conflict of interest.
- Five adjudicators will evaluate each school.
- If a show is double cast, the school directors must specify the cast they want to be adjudicated.
- Each school will be notified of the date(s) on which Broadway Dallas HSMTA adjudicators will be adjudicating their show.
- On each respective adjudication date, two (2) complimentary reserved tickets must be held at the school's box office under "Broadway Dallas HSMTA."
- Following an adjudicated performance, each attending adjudicator will individually complete an official adjudication form. Each adjudicator will include detailed feedback and scores for the award categories that are adjudicated. Adjudicators may provide feedback for all categories—even those for which a school is not eligible for.
- Design nominations will be based on the production itself as well as a portfolio and/or presentation submitted by the school.
- Stage Management nominations will be based on the production itself as well as a portfolio and/or presentation submitted by the school.
- Adjudicators will individually enter their respective scores into an online system and submit their critiques electronically to Broadway Dallas HSMTA staff to be compiled into one document.
- The highest numerical score will determine the winner in each HSMTA category, except for Outstanding Lead Performer.
- All numerical scores will be calculated and kept sealed by BDO, the official accounting firm of the Broadway Dallas HSMTA until the awards ceremony.
- Broadway Dallas will send compiled critique packets to each school within two to three weeks of their show's closing date. Schools will not receive numerical scores.

NOMINATIONS / WINNERS

- Only names of Nominees and Winners of each category, not scores, will be made public.
- Nominations will be announced on or around April 8th, 2024. A confirmation of all nominations received will be emailed to all school contacts after the public announcement has been made.
- The number of Nominees in each category will be determined at the sole discretion of Broadway Dallas based on the number of possible candidates and their scores.
- Outstanding Lead Performer nominees will participate in a live final adjudication where they will perform two (2) contrasting song selections and choreography. This final adjudication will determine the Outstanding Lead Performer winners and runner ups.
- Each adjudicator chooses and adjudicates one “stand out” cast member who was not nominated for another category as their pick for Best Featured Performer.
- A school may have only one production nominated in each category. If a school has two productions entered and both score high enough to receive a nomination, the production with the higher score will receive the nomination in that category.
- All decisions will be final in all respects.

Broadway Dallas retains the right to all decision-making in matters requiring interpretation of the above-stated rules and regulations and for special circumstances not directly addressed by the same.

CONFIDENTIALITY

Feedback and scoring will be submitted through a secure online form. Please note that adjudicators will not provide oral critiques following the performance, nor should schools expect to receive numerical scores. Adjudicators must not discuss their opinions, evaluations, scores, or feedback with anyone in any format. This includes, but is not limited to faculty, staff, and students from participating high schools, other adjudicators, colleagues, reviewers, social media networks, etc. **Please do not contact adjudicators with questions or comments – all inquiries should be directed to Broadway Dallas staff. Schools and Adjudicators that do not adhere to these confidentiality guidelines are subject to removal from the program.**

DIRECTOR'S STATEMENT

As part of our intent to make the Broadway Dallas HSMTA a celebration of the incredible work happening in programs across the region, directors are asked for a statement highlighting the unique aspects that make their departments/programs/productions special. This will mean something different for every school and adjudicators are informed to consider this statement as part of their score for the overall production. The director's statement is optional and can be submitted either as a written statement or a taped video. If director selects the video option, the video must only contain the director and no footage of students or the production will be allowed. **Broadway Dallas Staff highly encourages directors to use this space to tell us anything and everything you want adjudicators to take into consideration. This is up to the director/school/students discretion on what they are comfortable sharing but can include anything from information about the facilities, budget, timeline, support from community, support from school, challenges with schedules, etc.**

AWARD CATEGORIES

The Broadway Dallas High School Musical Theatre Awards program gives participating schools and students the opportunity to win awards for artistic excellence in several categories. The award categories for the 2023/2024 Season include:

Outstanding Musical
Outstanding Scenic Design
Outstanding Lighting Design
Outstanding Costume Design
Outstanding Sound Design
Outstanding Stage Management
Outstanding Lead Performer (2)
Outstanding Supporting Performer (2)
Outstanding Featured Performer
Outstanding Orchestra
Outstanding Ensemble
Outstanding Crew & Technical Execution
Outstanding Choreography
Outstanding Direction
Outstanding Music Direction
Broadway Dallas HSMTA Spirit Award

More award categories may be added throughout the year. Winners in all award categories will receive an official Broadway Dallas High School Musical Theatre Awards trophy and special recognition at the 13th Annual Broadway Dallas HSMTA Awards Show on Saturday, May 18th.

AWARD CATEGORY GUIDELINES

Broadway Dallas HSMTA does not encourage or discourage the use of professionals as part of the musical production experience. However, as the program focuses on high school student achievement, there are detailed rules regarding the use of professionals or non-high school students in certain roles, encouraging a higher percentage of student participation. The use of someone other than a faculty member and/or student may disqualify a school from the specific categories indicated below.

ADJUDICATED CATEGORIES

Performers

If a school chooses to cast adult performers in their production, they are doing so with the understanding that they may be disqualified from nomination and consideration in the categories affected by that casting, up to and including the Best Musical category. Faculty members and any non-high school student performers are ineligible for nomination in all acting categories.

In an effort to be a more equitable program, Broadway Dallas has joined many of its peer institutions across the country in changing the name of the Lead and Supporting categories to be non-gendered categories. This move also comes as a way to give educators more flexibility in their casting choices as their student populations become more diverse and may not reflect the current state of the Jimmy Awards policies or practices.

Educators have the sole discretion of which students they place up for consideration for the performance categories (excluding Outstanding Featured Performer which is selected by adjudicators), with the following restrictions:

- Outstanding Lead Performer
 - Students placed up for consideration in the Outstanding Lead Performer category must portray a role listed on the Jimmy Awards' "Qualifying Roles" list which can be found on the Jimmy Awards website (www.jimmyawards.com).
 - A max of eight (8) students may be placed up for consideration for Outstanding Lead Performer.
 - Educators will be required to provide each student's gender identification as part of their Pre-Adjudication forms. If an educator is unable to provide the student's gender identification due to school or district rules, they will need to provide the student's preferred pronouns for adjudication purposes.
 - For Jimmy Awards purposes, during the Outstanding Lead Performer final adjudication, students will have the option to select if they would like to be adjudicated under the Jimmy Awards categories of Best Actor or Best Actress. Students not wanting to be placed under one of those gendered categories will have the option to opt out of the Jimmy Awards. Students choosing to opt out of the Jimmy Awards will still go through the final adjudication process and be eligible to win one of the Outstanding Lead Performer awards, including retaining the \$5,000 scholarship. However, they will not be able to go on to participate in the Jimmy Awards, unless the Jimmy Awards rules are updated for the 2024 program.
 - Please note that if a student that has opted out of the Jimmy Awards, Broadway Dallas will work with that student to provide them with an all-expense paid trip to NYC to experience Broadway shows and participate

in one-on-one master classes with Broadway artists in order to provide opportunities similar to that of the Jimmy Awards.

- Students placed up for consideration for Outstanding Lead Performer may **not** be placed up for consideration for Outstanding Supporting Performer.
- Educators may decide to place a student who is playing a role that is on the Jimmy Awards “Qualifying Roles” list up for Outstanding Supporting Performer as long as that student is not also placed up for consideration for Outstanding Lead Performer.
- No more than 50% of the final nominees and winners for Outstanding Lead Performer will be comprised of a single gender classification.
- Outstanding Supporting Performer
 - Students placed up for consideration for Outstanding Supporting Performer **do not** need to be listed in the Jimmy Awards’ “Qualifying Roles” list.
 - A max of eight (8) students may be placed up for consideration for Outstanding Supporting Performer.
 - Educators will be required to provide each student’s gender identification as part of their pre-adjudication forms. If an educator is unable to provide the student’s gender identification due to school or district rules, they will need to provide the student’s preferred pronouns.
 - Broadway Dallas reserves the right to request a cast member be removed from Supporting performer nomination if adjudicators report an inability to gauge a student’s performance fairly due to the size of the role.
 - No more than 50% of the final nominees and winners for Best Supporting Performer will be comprised of a single gender classification.

Direction

Schools that use a professional director (someone other than a district faculty member and/or student) are ineligible for the Outstanding Direction category.

Choreography

Schools that use a professional choreographer (someone other than a district faculty member and/or student) are ineligible for the Outstanding Choreography category. If a choreographer is only used for a specific dance or song, please notify us in the Directors Notes of which dance this is so that adjudicators can exclude this from their adjudication.

Musical Direction

Schools that use a professional musical director (someone other than a district faculty member and/or student) are ineligible for the Outstanding Musical Direction category.

Orchestra

10% of the production’s orchestra may be professional and/or adult musicians in addition to the conductor. Schools whose orchestras are comprised of more than 10% professional and/or adult musicians are ineligible for the Outstanding Orchestra category, unless the orchestra is smaller than ten (10) musicians. If the orchestra is smaller than ten (10) musicians, they may have one adult total to remain eligible for consideration. Schools using accompaniment tracks are ineligible for this category.

Design Categories

Each category lists their requirements. To be eligible for each category, schools must use a student or district faculty member as the lead designer, Student must be involved in at least 50% of the

design/construction labor, and schools must submit the design portfolio outlined for each design category.

When submitting a portfolio, it must either be uploaded via the Pre-Adjudication form, emailed, or mailed to Broadway Dallas staff and received prior to the end of the adjudication period.

If you would like adjudicators to take the portfolio into consideration, please send this to Broadway Dallas staff no later than 48 hours prior to the first adjudication. Portfolios may not be given directly to adjudicators by school representatives, they must be sent to Broadway Dallas.

Scenic Design

Schools that use a professional scenic designer (someone other than a district faculty member and/or student) are ineligible for the Outstanding Scenic Design category. Schools that rent, purchase as final product, or borrow more than 30% of their scenery or props are ineligible for the Outstanding Scenic Design category. Any outside design concepts included in the show must also be included in the 30%. Students MUST be involved in at least 50% of the design/construction labor to be considered eligible in this category.

Eligible schools in this category will be required to submit a design portfolio or video as part of the adjudication process.

The design portfolios must consist of:

1. at least one (1) rendering of the set design or a photo of a model built for the design
2. one photo (1) during the process of creation
3. one photo (1) of the final product.

We encourage you to add as much information, photos, and sketches to the portfolio as you'd like but the 3 items listed above are the only required items.

If your school decides to submit a video instead, please keep the video under 5 minutes and it must include the following: at least one clip of (1) rendering of the set design or one clip of designer discussing the design concept, one videoclip (1) during the process of creation, and one videoclip (1) of the final product. We encourage you to add as much information, clips, photos, and sketches to the video as you'd like but the 3 items listed above are the only required items.

Lighting Design

Schools that use a professional lighting designer (someone other than a district faculty member and/or student) are ineligible for the Outstanding Lighting Design category. Students must be responsible for at least 50% of the overall design and/or technical implementation of the lighting elements of the show.

Eligible schools in this category will be required to submit a design portfolio or video as part of the adjudication process.

The design portfolios must consist of:

1. at least one (1) lighting plot, or one (1) paragraph written discussing why designer used certain colors or effects during a song
2. two (2) photos of different light cues during the show.

We encourage you to add as much information, photos, and sketches to the portfolio as you'd like but the 3 items listed above are the only required items.

If your school decides to submit a video instead, please keep the video under 5 minutes and it must include the following: at least one clip of (1) lighting plot, or one clip of designer discussing the design concept, and two (2) clips of different light cues during the show. We encourage you to add as much information, photos, and sketches to the portfolio as you'd like but the 3 items listed above are the only required items.

Costume Design

Schools that use a professional costume designer (someone other than a district faculty member and/or student) are ineligible for the Outstanding Costume Design category. Schools that rent more than 30% of their costumes are ineligible for the Outstanding Costume Design category. Additionally, students must be responsible for at least 50% of the overall design elements and/or construction to be eligible for this category.

Eligible schools in this category will be required to submit a design portfolio or video as part of the adjudication process.

The design portfolios must consist of:

1. at least one (1) rendering of a character's costume design
2. one photo (1) during the process of creation
3. one photo (1) of the final product

We encourage you to add as much information, photos, and sketches to the portfolio as you'd like but the 3 items listed above are the only required items.

If your school decides to submit a video instead, please keep the video under 5 minutes and it must include the following: at least one clip of (1) rendering of a character's costume, or one clip of designer discussing the design concept, one videoclip (1) during the process of creation, and one videoclip (1) of the final product. We encourage you to add as much information, clips, photos, and sketches to the video as you'd like but the 3 items listed above are the only required items.

Sound Design

Schools that use a professional sound designer (someone other than a district faculty member and/or student) are ineligible for the Outstanding Sound Design category. Additionally, students must be responsible for at least 50% of the overall design elements and/or construction to be eligible for this category.

Eligible schools in this category will be required to submit a design portfolio or video as part of the adjudication process.

The design portfolios must consist of:

1. at least one (1) mic sheet or plot of sound designed/added
2. one photo (1) of the stage management cue sheet for sound
3. one photo (1) of students working with the equipment

We encourage you to add as much information, photos, and sketches to the portfolio as you'd like but the 3 items listed above are the only required items.

Stage Management

Schools that use a professional stage manager (someone other than a district faculty member and/or student) or an all-adult stage management team are ineligible for the Outstanding Stage Management category. Additionally, students must be responsible for at least 50% of the stage management paperwork to be eligible for this category.

Eligible schools in this category will be required to submit a design portfolio or video as part of the adjudication process.

The design portfolios must consist of:

1. two photos (2) of the stage management cue sheet/binder
2. one photo (1) of students working with the equipment
3. One 15 second video of a student calling a cue during the production

We encourage you to add as much information, photos, and sketches to the portfolio as you'd like but the 3 items listed above are the only required items.

SCHOLARSHIPS

Scholarship information will be made available to educators in January 2024. Educators are responsible for sharing scholarship information with students. Students are responsible for submitting all required information for the scholarship application. Scholarship information will also be available on the Broadway Dallas website. Only students participating in the HSMTA program will be eligible for scholarship opportunities.

13th ANNUAL BROADWAY DALLAS HSMTA CEREMONY

Each year, Broadway Dallas presents a Tony Awards® inspired ceremony to honor and celebrate participating schools and students. The 13th Annual Broadway Dallas HSMTA Ceremony will take place on Saturday, May 18th at the Music Hall at Fair Park. This red-carpet event is a tribute to the enthusiasm, dedication, and accomplishments of the participating school musical theatre programs. All schools and students receiving awards will receive special recognition during the ceremony. Students, faculty, and staff from participating high schools are encouraged to attend the ceremony.

ATTENDANCE AT THE ADWARDS CERMONY IS NOT MANDATORY FOR SCHOOLS PARTICIPATING IN THE BD HSMTA PRGRAM AND WILL NOT HAVE AN IMPACT ON NOMINATIONS OR AWARDS.

PERFORMANCE OPPORTUNITIES*

The Broadway Dallas HSMTA Ceremony gives students from all participating high schools the chance to perform at a professional venue and work with professional Directors, Music Directors, Choreographers, and Designers. Throughout the course of the evening, audiences will experience the following performances:

- **Outstanding Musical Nominees**
Each of the schools receiving nominations for Outstanding Musical will have the opportunity to showcase a selection from their show during the awards ceremony.
- **Outstanding Lead Performer Nominees**
The students receiving nominations for Outstanding Lead Performer will be invited to perform during the ceremony.
- **Opening Production Number**
An opening number for the awards show will be curated by the Broadway Dallas HSMTA production team and include students from each of the performance award categories.
- **Finale Production Number**
A finale number for the awards show will be curated by the Broadway Dallas HSMTA production team and include students from each of the performance award categories.

*All productions will have the ability to select a student representative from their school to participate in one of the Ceremony's production numbers, regardless of nominations.

CREATIVE TEAM & KEY PERSONNEL

The Broadway Dallas HSMTA Awards Show gives students the chance to work with a variety of performing arts professionals from the local and national scale.

MUSIC

One (1) week after schools have been adjudicated, they will need to select and submit their top three song choices to potentially perform at the awards show. This is submitted via the Post Adjudication form.

BROADWAY DALLAS RESERVES THE RIGHT OF FINAL APPROVAL OF THE CHOSEN NUMBER GIVEN PROGRAM CONTENT, LENGTH, AND STAGE LOGISTICS.

REHEARSALS

A detailed rehearsal schedule with specific call times and locations will be provided in Spring 2024.

SECURITY

The Music Hall at Fair Park is a secure building with an on-site security guard, first responder (in case of medical emergency), and full-time education staff and chaperones to ensure that all students participating in the program are safe and accounted for during their time at the performance venue. All Broadway Dallas education staff, chaperones, and HSMTA volunteers have experience working with high school students and have passed extensive background checks. Please contact Allison Bret at abret@broadwaydallas.org or 214-413-3909 with questions regarding our security policies.

MEALS

Meals will be provided free of charge to all students participating in the Broadway Dallas HSMTA rehearsals and ceremony. We will accommodate students who are vegetarian, vegan, gluten free, and living with any other food allergies or restrictions.

CEREMONY TICKETS

The 13th Annual Broadway Dallas High School Musical Theatre Awards is open to the public. Students, faculty, and staff from participating high schools, along with family and friends, are strongly encouraged to attend this exciting event.

Tickets go on sale in April 2024. Prior to tickets going on sale to the general public, participating schools will be given the opportunity to purchase tickets as a group.

Our complimentary ticket policy for the 2024 Broadway Dallas HSMTA is as follows:

- All participating schools will receive four (4) complimentary tickets, regardless of if they are nominated for an award.
- Each nominee in the following categories will be provided the following number of complimentary tickets:
 - Outstanding Lead Performer: 3 tickets
 - Outstanding Supporting Performer: 3 tickets
 - Outstanding Featured Performer: 3 tickets
 - Outstanding Scenic Design: 3 tickets
 - Outstanding Costume Design: 3 tickets
 - Outstanding Lighting Design: 3 tickets
 - Outstanding Sound Design: 3 tickets
 - Outstanding Stage Management: 3 tickets
 - Outstanding Direction: 3 tickets
 - Outstanding Choreography: 3 tickets
 - Outstanding Music Direction: 3 tickets
 - Outstanding Orchestra: 10 tickets
 - Outstanding Crew & Technical Execution: 10 tickets
 - Outstanding Ensemble/Chorus: 10 tickets
 - Outstanding Musical: An amount matching the number of students in your performance number plus three additional chaperone tickets.
- Any student not nominated for a specific award but performing in one of the ceremony's performances will receive three (3) complimentary tickets.

- Students/educators receiving scholarships not tied to a nominated award category will receive three (3) complimentary tickets.
- In addition to these complimentary tickets, schools, students, and parents/guardians will have the ability to purchase tickets during a special pre-sale period that will include discounted tickets.

Broadway Dallas reserves the right to change the complimentary ticket policy at any time throughout the year, with or without notice.

Ticket collection information will be provided in Spring 2024.

ESTIMATED RUN TIMES

The Music Hall at Fair Park lobby and red carpet will open at 6:00 PM, the auditorium house will open at 7:00 PM, and the show will begin at 7:30 PM. The estimated run times for the Ceremony are:

- Act I = 75 minutes
- Intermission = 15 minutes
- Act II = estimated 75 minutes
- Total Run Time: 2 hours 45 minutes

Audience members are encouraged to arrive to the show early to get their picture taken on the red carpet! Please note that estimated run times are subject to change and are included in this handbook for planning purposes only.

NATIONAL HIGH SCHOOL MUSICAL THEATRE AWARDS

The Broadway Dallas High School Musical Theatre Awards is proud to participate in the Broadway League's National High School Musical Theatre Awards™ (NHSMTA/The Jimmy Awards). The winners of Outstanding Performer will represent Broadway Dallas at the Jimmy Awards in NYC.

MISSION

NHSMTA is a national celebration of outstanding student achievement in high school musical theatre that recognizes individual artistry in vocal, dance, and acting performance, and honors teachers and their schools' commitment to performing arts education. NHSMTA focuses much needed attention on the meaningful work being done by dedicated teachers and students with wide ranging talents on and off the stage, engages families in the activities of their children, ignites new partnerships between theatres and the schools in their area, and contributes to the development of future audiences for live performing arts in communities across America.

HISTORY

The program was established in 2009 by Pittsburgh CLO and Nederlander Alliances, a division of The Nederlander Organization, to elevate the importance of theatre arts education in schools and reward excellence in student performance. The program impacts over 100,000 students annually who participate in high school musical theatre competitions sponsored by forty professional theatres throughout the US (get a list of participating theatres). Since its inception, NHSMTA has been the catalyst for more than \$2,000,000 in educational scholarships awarded to deserving young performers. This year-round program is administered by The Broadway League Foundation Inc and thanks to the support of its participating professional regional theatres and donors, NHSMTA continues to grow.

JIMMY® AWARDS

NHSMTA week takes place annually in June in New York City leading up to The Jimmy® Awards showcase on Broadway. The award is named in honor of James M. Nederlander, legendary Broadway theatre owner and producer. The Jimmy® Award for Best Performance by an Actress and Best Performance by an Actor is awarded annually to two grand prize winners selected from a group of student performers representing the participating professional theatres. Visit JimmyAwards.com to check out photos and videos of the Jimmy™ Awards and to learn more!

LEARNING OPPORTUNITIES



Broadway Dallas offers a variety of learning opportunities throughout the year, including showcases, masterclass with Broadway artists, professional development workshops, ticket discounts and more.

SHOWCASES

Participating HSMTA students will be invited to participate in multiple HSMTA Showcases throughout the year. These Showcases are educational opportunities for students to gain audition experience by performing for local directors, producers, playwrights, and casting directors. Each showcase will have three components – an audition prep workshop with a Broadway Dallas teaching artist or a guest theatre artist, a Showcase where the students will perform, and written feedback from those in attendance to help strengthen their future auditions. This is geared towards any students looking to pursue acting in college through college auditions or looking to start auditioning for local and national theatre work.

The Showcases will be broken up into levels of experience and students that are interested should select the level they feel most comfortable with. There will be no audition process for this. Signups will be first come first serve.

MASTER CLASSES

Participating HSMTA schools will be invited to participate in various Master Classes throughout the year hosted by Broadway artists. Dates and locations will vary based on the classes' needs and availability of Broadway artists. We will announce Master Classes via email and will send out a first come first serve signup link.

GROUP SALE DISCOUNTS / STUDENT MATINEES

Discounted tickets are available through Broadway Dallas Group Sales Department. Contact Group Sales at 214-426-4768 or Groups@broadwaydallas.org to reserve tickets.

ADDITIONAL RESOURCES

Additional master classes, study guides, lesson plans, and other resources are available upon request. Requests should be sent to education@broadwaydallas.org

IMPORTANT DATES

Date	Event
August 2023	2023 Broadway Dallas HSMTA Registration Opens
Thursday, September 1, 2023	Adjudication Period Begins
Thursday, November 30, 2023	Deadline to Register for the 2023 BD HSMTAs
Saturday, March 9 th , 2024	Audition Track Adjudications
Sunday, March 31 st , 2024	Adjudication Period Ends
Monday, April 1 st , 2024	Scholarship Applications & Final Payments Due
Monday, April 8, 2024	Nominations Announcement
Monday, April 15 th , 2024	Nominee Orientation Meeting
Saturday, April 27 th -Sunday, May 19 th	Ceremony Rehearsals & Lead Performer Coaching
Monday, May 20 th , 2024	Outstanding Lead Performer Final Adjudication
Monday, May 19 th -Friday, May 24 th	Ceremony Tech/Dress Rehearsals
Friday, May 24 th , 2024	12 th Annual Broadway Dallas HSMTA
June 2023	2023 Jimmy Awards in NYC

All date are subject to change.

CONTACT INFORMATION

Questions? Comments? Need more information? Please contact us at awards@dallassummermusicals.org. You can also reach out to Broadway Dallas' Education & Community Partnerships staff directly using the contact information below. We are always happy to hear from you!

BROADWAY DALLAS EDUCATION & COMMUNITY PARTNERSHIPS STAFF

Allison Bret (She/Her)

Director of Education & Community Partnerships

Office: 214-413-3909

Cell: 214-226-3106

Abret@broadwaydallas.org

Tatiana Gantt (Secondary Contact)

Program Associate, Education & Community Partnerships

Cell: 940-231-6412

tgantt@broadwaydallas.org

C.C Harbour (Tertiary Contact)

Education Manager of Education & Community Partnerships

Office: 214-413-3902

Cell: 972-983-4212

charbour@broadwaydallas.org

MAILING ADDRESS

Broadway Dallas

ATTN: Broadway Dallas HSMTA

909 1st Street

Dallas, TX 75210

Fax: 214-428-4526

Box Office: 214-421-5678